

Bearbrook Running and Triathlon Club

Aylesbury TeenRun – Privacy Notice (June 2026)

Who is collecting your data

The Friends of Berrycroft (FoB) have partnered with Bearbrook Running and Triathlon Club (BRTC) to deliver Aylesbury TeenRun (ATR). BRTC are providing English Athletics (EA) qualified Run Leaders who will be responsible for planning, managing and leading all ATR's activities.

BRTC is a constituted member-run community running club based in Aylesbury that organizes group runs, training sessions, and social activities for people interested in running and endurance sports. BRTC is affiliated with English Athletics (EA) and fully compliant with EA's Club Standards covering governance, Grievance and Disciplinary Policy, General Data Protection Regulation (GDPR), Inclusion and Diversity, Club Safeguarding Code of Conduct, and Health and Safety. All BRTC's policies – including this Privacy Notice – are published on its website ([Club Documents | Bearbrook Running & Triathlon Club](#)).

BRTC are committed to protecting and respecting your privacy. For any personal data you provide for the purpose of participating in any sessions organised by ATR, **BRTC is the Data Controller** as required by the GDPR as supplemented by the Data Protection Act 2018. As the Data Controller, BRTC is responsible for storing and otherwise processing your data in a fair, lawful, secure and transparent way.

What personal data we hold about you

You may give us information about you – such as information about your child's / young person's health or your contact details – by filling in forms at an ATR session or online, or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you register with ATR and complete the mandatory Parental / Carer's Consent Form. The information you give us may include your child's / young person's name, date of birth, and gender; and the parent's /carer's name, date of birth, gender, address, e-mail address, phone number (collectively described as *participant* data). We may also ask for relevant health information about your child / young person, which is classed as *special* category personal data.

Why we need your personal data

The reason we need your data is to be able to administer your participation in sessions organised by ATR and provide the services you are signing up to when you register with ATR. Our lawful basis for processing your personal data is that we have a contractual obligation to you as a participant to provide the services you are registering for.

Reasons we need to process your data include:

For running activities:

- sharing personal data with Run Leaders to administer running sessions and ensure the health and safety of all participants;
- sharing personal data with Run Leaders to enter events; and
- sharing personal data with facility providers to manage access to venues or check delivery standards.

For funding and reporting purposes:

- sharing anonymised data with a funding partner as a condition of funding e.g. FoB;
- analysing anonymised data to monitor trends in ATR activities; and
- sending out questionnaires to improve your experience as a participant in sessions organised by ATR.

For the management of ATR:

- processing of Registration and Parental / Carer's Consent Forms;
- sharing anonymised data with FoB Trustees and the BRTC Committee to provide information about ATR's activities and participation;
- to send out newsletters / emails providing information about ATR's activities; and

- to share with EA, FoB Trustees, the local authority and emergency services for child safeguarding purposes in compliance with BRTC's and EA's Child Safeguarding Policy and Procedures, which are available on its website ([Club Documents | Bearbrook Running & Triathlon Club](#)).

Any special category health data we hold about you is only processed for the purpose of passing health data to Run Leaders to ensure the safe running of ATR sessions. We process this data on the lawful basis of consent. Therefore, we will also need your explicit consent to process this data, which we will ask for at the point of collecting it as part of the Parental / Carer's Consent Form.

How we store your data

Any data stored electronically or online will be kept secure and accessed only by authorised individuals in accordance with the UK GDPR requirements. BRTC's data processing may require your personal data to be transferred outside of the UK for the purpose of "cloud" hosting. Where BRTC does transfer your personal data overseas, the appropriate safeguards will be in place to ensure the security of the personal data.

Who we share your personal data with

Your data will be collected and collated by the authorised BRTC Run Leaders organising ATR activities. Your data will only be shared for the reasons described above. BRTC will not supply any personal data it holds for this purpose to any other third party. Your data will not be used for any communications or marketing purposes and will not be shared on any form of social media.

How long we hold your personal data

We will hold your personal data on file only for as long as you are an active participant in ATR sessions. ATR participant data will be held in line with England Athletics Limited's retention policy – your data will be securely destroyed after four years of inactivity associated with ATR sessions. Your data is not processed for any further purposes other than those detailed in this Privacy Notice.

Your rights regarding your personal data

As a data subject you have the following rights under data protection legislation:

- to access a copy of the information comprised in your personal data;
- to object to processing of your personal data that is likely to cause or is causing damage or distress;
- to prevent processing for direct marketing;
- to object to decisions being taken by automated means;
- in certain circumstances, to have inaccurate personal data rectified, blocked, erased or destroyed;
- to claim compensation for damages caused by a breach of data protection legislation;
- to lodge a complaint with the Information Commissioner's Office; and
- to request a copy of your personal data for you to reuse for your own purposes across different services.

What will happen if you do not provide this data

As a data subject you are not obliged to share your personal data with BRTC. If you choose not to share your personal data with us your child / young person will not be able to participate in ATR activities.

How to make a complaint

If you have any concerns or complaints in relation to how BRTC collects and /or processes your personal data, you should contact the BRTC Club Secretary, Simon Griffiths, by emailing aylesburyteenrun@gmail.com

If you are dissatisfied with how your concern / complaint is dealt with by BRTC, you have the right to report your concern / complaint to the Information Commissioners Office (www.ico.org.uk).

How to contact the Information Commissioner's Office

If you believe that your personal data has been misused or mishandled, you can make a complaint to the Information Commissioner's Office (ICO), who is an independent regulator. You can also contact them for independent advice about data protection, privacy and data sharing.

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire SK9 5AF

Changes to this Privacy Notice

We may need to make changes to this Privacy Notice. In that case, the 'last updated' date at the bottom of this page will also change. Any changes to this Privacy Notice will apply to you and your data immediately. If these changes affect how your personal data is processed, BRTC will take reasonable steps to let you know.

This notice was last updated on 16 June 2026.